

Vacant Property Registration Form

Information on this form is subject to the provisions of the Colorado Open Records Act.

Please complete the following information to register a property. (* denotes a required field)

* New registration Renewal registration Change in ownership/unregister a property

*Registered Property Address: _____

* single family multi-family 2-4 units multi-family 5+ units

Foreclosure #: _____ NED Date: _____ Sale Date: _____

(Notice of Election and Demand) (Foreclosure Sale Date)

Beneficiary Information

*Lender/Servicer/Lien Holder: _____

*Address: _____

*Contact Name: _____ *Contact Phone #: _____

*Contact Facsimile: _____ *Contact Email: _____

Preferred method of correspondence: regular mail e-mail both

*Property/Asset Manager: check if same as above _____

*Address: _____

*Contact Name: _____ *Contact 24 Hour Phone #: _____

Is property currently listed for sale on the Multiple Listing Service? Yes No

If yes: Company: _____ Contact Name: _____ Phone #: _____

Please complete the following to indicate a change in property ownership or to remove a registered property.

*Registered Property Address: _____

*Date of Sale of Property: _____

Name of Buyer of the Property: _____

Buyer's Address: _____

*Certification: I hereby certify that I have reviewed this Abandoned Residential Property registration form and further certify that to the best of my knowledge and belief the information contained therein is true, accurate and complete.

*Print Name

*Signature

*Date

*Company Name and Address

Please return this completed registration form with a \$50 check to: City of Aurora, Neighborhood Services Department, 15151 E. Alameda Parkway, Suite 4500, Aurora, Colorado 80012. Checks should be made payable to the City of Aurora.

The form on the following page can be used to meet the requirements of section D(2) of the City of Aurora's Abandoned Residential Property Registration Ordinance. Other forms can be used so long as they meet the requirements specified in the ordinance.

THIS PROPERTY MANAGED BY:

**TO REPORT PROBLEMS OR CONCERNS
CALL:**

This property has been registered with the City of Aurora in accordance with Chapter 22, section 22-641 of the City of Aurora Municipal Code.

For general questions about this property, you may contact the property management company listed above or the City of Aurora Neighborhood Services Department at 303-739-7280.